

## Sons of the American Revolution

### Phio Society

Ornanized April 22, 1889

#### Secretary's Activity Report

Summer Board of Management July 25, 2020

I accomplished the following tasks since the last OHSSAR Board of Management meeting (May 9<sup>th</sup>, 2020):

- May 9<sup>th</sup>, 2020 Prepared and transmitted to NSSAR the list of OHSSAR officers for the 2020-2021 leadership term.
- May 11<sup>th</sup>, 2020 Prepared and distributed minutes from the May 9<sup>th</sup> Board of Management meeting.
- May 11<sup>th</sup>, 2020 Updated email Contact Groups for new officers and committee chairmen. Groups created include:
  - o Execution Committee
  - Executive Leadership
  - o District Chairmen
  - Chapter Presidents & Secretaries
  - Ohio Society Past Presidents
  - o Committee Chairmen
- May12th, 2020 Participated in an Executive Committee meeting and prepared minutes.
- May 28<sup>th</sup>, 2020 Updated the OHSSAR Regulations with Appendices A, B & C and had them added to the OHSSAR website.
- June 22<sup>nd</sup>, 2020 Distributed the Summer issue of the Ohio Bulletin (newsletter).
- June 25<sup>th</sup>, 2020 Created an email Contact Group for all OHSSAR Dual Members (Ohio is not the primary) and ensured they received a copy of the summer Ohio Bulletin.
- July 2<sup>nd</sup>, 2020 Participated in an Executive Committee meeting and prepared minutes.
- July 7<sup>th</sup>, 2020 Notified NSSAR that the in-person events at Fort Laurens have been cancelled due to COVID-19 pandemic considerations.



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I processed the following documents for OHSSAR Compatriots:

- 47 New Member packets
- 2 Supplemental Patriot packets

Respectfully Submitted,

Colonel (Retired) Donald C. McGraw, Jr.

Secretary, Ohio Society

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